



## 2014 Annual General Meeting minutes

<b>Date</b>	Monday 25 August 2014
<b>Start time</b>	7.30 pm
<b>Venue</b>	South Australian Writers' Centre
<b>Attendees</b>	Mary-Ann Came, Katy McDevitt, Claire Nettle, Margaret McDonell, Diane Brown, Tracey Everson, Rosemary Luke, Michael Vnuk, Jane Oliver, John Liddle, Linda Macqueen, Bronwyn Simondson, Pam Maitland, Margaret Bowden, Andrea Stylianou, Caryn Butler, Loene Doube, Ray Simonovic, Birgitt Olsen, Angela Brennan, Marianne Hammat (President)
<b>Apologies</b>	Miranda Roccisano, Val Mobley, Pamela Ball, Adam Jarvis, Adele Anderson

### 1 Welcome and apologies

Marianne welcomed attendees and noted apologies.

### 2 Minutes of last Annual General Meeting and business arising

Loene Doube moved that the minutes of the 2013 AGM be accepted, Rosemary Luke seconded the motion and it was passed unanimously. There was no business arising from the previous minutes.

### 3 Treasurer's Report

Marianne presented the Treasurer's report for 2013-2014 (attachment 1).

### 4 President's Report

Marianne presented the President's report (attachment 2). Marianne moved that the President's report be accepted, Margaret McDonell seconded the motion and it was accepted unanimously.

### 5 Declaration of committee vacancies

Marianne and other committee members then stood down for the election of the 2014-2015 committee.

#### Election of 2014–2015 committee

The following people, all being financial members of the Society, were nominated for election to the committee: Adele Anderson, Angela Brennan, Birgitt Olsen, Jane Oliver, Katy McDevitt, Loene Doube, Marianne Hammat, Miranda Roccisano, and Pamela Ball. The nominations were accepted and all nine are now committee members.

### 6 Other business

There was no other business.

The meeting closed at 8.05 pm.



Treasurer's report  
AGM 25 August 2014

This year, the Committee was unable to appoint a Treasurer. However, I have tabled a report at each committee meeting and all invoices have been paid on time.

At 30 June 2014, the Society held \$27,523 in its two bank accounts, and \$33,185 in term deposits, which, together with the online saver bank account, yielded \$1,747.89 in interest. This amounts to a total of \$60,708 in cash assets. This represents a considerable increase from last year for two reasons:

- significant increase in membership fees
- the repayment of a loan of \$5000 to the Western Australian Society of Editors as seed funding for the IPEd conference held in Fremantle last year.

The Society's income for 2013-14 was \$16,680 and expenditure was \$13,250, resulting in an overall surplus of \$3,430.25. This surplus – the result of the increase in membership fees – was planned to help cover the cost of the transition levy that IPEd has imposed as a result of the vote to transition to a branch of a national society. The levy is \$45 per member and is due on 31 August.

This levy and the usual IPEd membership levy of \$25 per member, which was paid in July, is a major expense of around \$8400 for the 2014-15 financial year.

Other major expenditures for the year include:

- Two interstate workshop presenters – the Society hopes to recoup some of the travel and accommodation costs for these presenters from IPEd.
- Purchase of a data projector for the use of speakers at general meetings of \$500
- Subsidy for members attending the 'Preparation for Accreditation Exam' workshop
- Subsidy for welcome drinks at the 2013 Christmas dinner

The Society also paid an honorarium of \$200 to our March speaker, Mark Tredinnick, who was in Adelaide for Writer's Week.

The accounts for this year are being audited by Not For Profit Accounting Specialists, and their report will be emailed to all members when it is available. I will do my best to answer any questions.

Regards

Marianne Hammat

Acting Treasurer

**Society of Editors (SA)**

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## President's report 2013–14

Good evening and welcome.

First, thank you to our committee for their commitment, and hard work over the past year.

And it has been a hard year, but I'm glad to say that we are all still standing. The committee members are:

- **Jane Oliver**, minutes secretary, catering
- **Katy McDevitt**, vice-president, communications subcommittee coordinator, and our social media guru, our representative on the IPEd Working Party 4, Communications Team, and the SA national mentoring program coordinator
- **Adam Jarvis**, editor of our newsletter, *the word*
- **Adele Anderson**, membership secretary and our representative on the IPEd Working Party 4, Membership Team
- **Birgitt Olsen**, website administrator, member of the program sub-committee and the communications sub-committee, and, in the absence of a treasurer, the font of all knowledge of the financial books
- **Loene Doube**, recently appointed IPEd representative for SA, and our representative on the IPEd Working Party 4, Finance Team and Governance team
- **Miranda Roccisano**, who you will all know from member emails and part-time editor of *the word*
- **Pamela Ball**, program sub-committee coordinator
- **Susan Rintoul**, for most of the year, the IPEd representative for SA
- **Val Mobley**, our representative on the IPEd Accreditation Board.

Several committee members resigned during the year. I would like to say a special thanks to Dani Cash, who was an important member of the program committee. Some of you may have seen her speak as part of a panel about on the career paths of editors. She introduced the electronic event registration system and organised events with calm and precision. She was a joy to have on the committee and we are grateful to her for the time she was able to spare for the Society.

And thanks to Andrea Rankin who also resigned this year having helped us set up the now not-so-new website. A project that most of us found daunting but, thanks to Andrea, one we did not have to worry about it!

Since the last AGM members of the committee have:

- Organised 6 general meetings and 3 workshops
- Held lunches for editors at various locations, including Kangaroo Island, organised by Michael Vnuk
- Continued to implement our strategic and an operational plan and we introduced a coordinated communications strategy and appointed a Communications Coordinator. This has led to a closer relationship with the training institutions, which brought our professional development program to the attention of emerging editors as well as existing members
- crystallised our ambition to use Mailchimp to forward regular emails to all members about events, jobs and other matters of interest

- continued to publish the newsletter; *the word* remains a favourite with our members and this year we published 5 editions
- participated in a mentoring program for our members
- And last, but by no means least, contributed to the national discussion about the future of IPed.

And for the first time this year, the Society sponsored an editing prize for Excellence in Editing, which was awarded to an outstanding student of the Professional Writing course at TAFE SA. The inaugural recipient was Jeanne Hurrell. Jeanne received free membership of the Society for the 2014-15 financial year and \$200 credit towards professional development opportunities available through the society, including the mentoring program.

Our 6 general meetings have been enthusiastically attended by members and guests.

- October 2013: **members' book club**: now a popular feature of our program, and we'll have one again in October this year. Our guest reader last year was Sue Fleming, Course Coordinator, Professional Writing, Adelaide College of the Arts, TAFE SA.
- December 2013: **Christmas dinner** at Faraja, with quizmaster Michael Vnuk
- March 2014: **The Republic of Sense**, with poet and editing guru, Mark Tredinnick
- April 2014: **Panel on Editing Career Paths**, with, Dani Cash, Alastair Sarre, Penelope Curtin, and Mary-Ann Came who is back with us tonight in her role as IPed Communication Officer
- June 2014: **National mentoring program**, with our very own Katy McDevitt aided, in absentia via video, by the program's national coordinators Elizabeth Manning Murphy and Ted Briggs from Canberra
- And of course tonight's speaker, Mary-Ann Came on **Promoting the Profession**

We presented three professional development **workshops** this year.

- November 2013: **Managing a major project**, Kathie Stove and Karen Disney
- February 2014: **Preparing for the Accreditation Exam**, Meryl Potter from Tasmania
- May 2014: **EBooks 101 for Editors**, Sarah Fletcher from Sydney.

**IPed** and the **Accreditation Board**, our national bodies: Loene Doube is the SA IPed councillor, and will continue in this role for the next year. It has been a big year for IPed as the members voted in September last year to become a branch of a national body.

This year Val Mobley has represented SA on the Accreditation Board. The fifth accreditation exam was held in May 2014. Three SA members became AEs as a result: Claire Nettle, Linda Macqueen and Mia Stevens. The Accreditation Board also undertook the renewal of accreditation for the first cohort of accredited editors and I am pleased to say that many South Australians were successful. The Board is now setting its sights on an electronic exam.

Next year (2014-15) will bring more meetings and workshops, newsletters. We have already lined up workshops on Developmental editing for fiction and Mentor training and our next two meetings – the ever-popular bookclub meeting and Christmas dinner. I hope you will attend and enjoy.

Our big challenge in the coming year is to manage the transition to a branch of the new national body. The new President will have the sad honour of presiding over the demise Society of Editors (SA), which has served editors in South Australia so well, and also the pleasure to usher in the branch of a bigger organisation, which we hope will bring greater recognition of and greater opportunities for editors.

Marianne Hammat

President

**Society of Editors (SA)**

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